

**MINUTES OF THE REGULAR MEETING OF
BOARD MEMBERS OF THE
LAKE WASHINGTON SANITARY DISTRICT
October 11, 2021**

1. Call to Order

Chairperson Bob Schmillen called the Regular Meeting of the Board at 5:35 p.m. on Monday October 11, 2021. The meeting was held at the Mankato Regional Conference Room, at 3030 Airport Road Mankato, MN 56001. This meeting may not be recorded or broadcast.

2. Roll Call

Present: Bob Schmillen, Paul Aukes, Tom Dougan, Jim Halbur, and Randy Westman 0 absent.

3. Review and approval of the agenda

Resolution 21.47: Member Aukes moved to approve the agenda. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

4. Review and approval of the Minutes of the Sept 13, 2021, Regular Meeting

Resolution 21.48: Member Aukes moved to approve the minutes of the Sept 13, 2021, Regular Meeting. Upon a second from Dougan, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

5. Monthly reports on payments

- None

6. Officers' reports

a. Chair – Bob Schmillen

- Talked to Parker with the City of Mankato regarding charges going forward. Parker confirmed the numbers are good going forward to 2022.

b. Vice- Chair Paul Aukes

- No Report.

c. Treasurer

- Treasurer Halbur reviewed the Cash Activity Report. The balance of the checking account as of Sept 30, 2021 was \$1,179,016.11. Reviewed the bills totaling \$45,772.77.

Resolution 21.49: Halbur moved to approve the report and pay the bills. Upon a second from Dougan. Discussion on pump inventory. The concern is to make sure we have enough pumps. The pumps will go into inventory, then assets, then depreciation. The motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

- The Balance of the checking account after the bills are paid, deposits, and payroll deductions are made will be \$1,133,243.34.
- Reviewed September 30, 2021, financial statements.

Resolution 21.50: Halbur moved to approve the September 30, 2021, Balance Sheet, and Income Statements. Upon a second from Aukes, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

Discussion on the amount of restricted cash.

d. Secretary

- None.

7. Open forum for Constituents

- None.

8. Old Business

a. Engineering

- None

b. System Maintenance

- B1 is up and running

- New office equipment will be approximately \$2100.00
- Truck mileage is at 30,000. It is running fine and will not trade in.
- Past due bills will be addressed by December 1. Certified letters will be sent to those that are delinquent.

c. Review 2021 Calendar of Events

- None.

d. Other

- Approval to accept the budget for 2022

Resolution 21.51: Aukes moved to approve the 2022 budget amount. Upon a second from Halbur, the motion passed by a vote of 5 in favor, 0 against, 0 abstaining, and 0 absent.

9. New Business

- a. The cost for insurance through the League of MN will be \$9,948.00
- b. Discussion on mailing a letter to League for clarification for cleaning of lines and specific deductions for insurance purposes.
- c. Discussion on looking into vendors to oversee the web site.

10. Discuss Agenda for the November 11, 2022, Regular Meeting

- The agenda will be set next week.

11. Adjournment

The Meeting was adjourned at 6:10 p.m.

Respectfully Submitted

Beth Pooley

Acting Secretary of the Lake Washington Sanitary District